

**Grand Junction Rural Fire Protection District  
Minutes of the Regular Board Meeting**

September 25, 2007

I. CALL TO ORDER:

The meeting was held in the Mesa Mall Community Room, 2424 US Hwy 6 & 50 and was called to order by Vice-President Vickie Felmlee at 6:35 p.m.

II. ROLL CALL – Board Members:

Board present: Vicki Felmlee, Vice-President; John Mayerik, Treasurer, Harland Adams. President Steve Grant was absent as he was out of the country and the Board excused his absence. Public: Deborah Heidel-Davis, Scribe, Ken Watkins, Grand Junction Fire Chief and Gayle Middlestaff.

III. BOARD VACANCY/APPOINTMENT:

Gayle Middlestaff, a resident within the District's boundaries, has submitted a letter of interest for filling the current board vacancy. Ms. Middlestaff presented background information and why she was seeking to become a board member of the GJRFPD. Vicki Felmlee asked for questions and comments from the Board and then called for a nomination for the board position. Harland Adams made a motion that the Board appoint Gayle Middlestaff to serve as a board member to the vacancy until the next regularly schedule 2008 election. John Mayerick seconded the motion and it was approved by unanimous vote of the Board.

IV. APPROVAL OF AGENDA:

Agenda item a. under "Action Items" needed to be removed as the audit would be attending to present the 2006 audit. District insurance issues needed to be added to the "Action Items". Ms. Heidel-Davis, board scribe, requested at the 2008 elections be discussed under the "Other Items" section. John Mayerick made a motion to approve the agenda as amended. Gayle Middlestaff seconded the motion. Roll call. All ayes. Motion carried.

V. PUBLIC COMMENTS: None

VI. APPROVAL OF MINUTES:

a.) July 24, 2007: Several corrections were noted: The spelling of Gayle Middlestaff's name was misspelled and the date of the audit engagement letter should be 2006, not 2007. The scribe will correct the minutes for signature.

Harland Adams motioned that the Board approve the minutes with the correction noted. John Mayerick seconded the motion and it was past by unanimous vote of the Board.

VII. TREASURER’S REPORT:

- a. Treasurer’s Report/Financial Statements: Financial statements through the month of August, 2007 were distributed and reviewed by the Board.

Total Current Assets:	\$	304,670.68
Income/Expense Statement:		
Total District Taxes:	\$	850,732.10
Total Sub-District Taxes	\$	999,771.65
Total Other Income	\$	17,987.03
Net Income:	\$	1,868,490.78
Total Administrative Operation:	\$	20,445.10
Total Fire Fighting Operation:	\$	2,022,758.00
Total Tax Collection:	\$	33,295.16
Total Expense:	\$	2,076,498.26
Net Income:	\$	-208,007.48

- b. September, 2007 Payables:

Check #	Payee	Purpose	Amount
6177	City of Grand Junction	Fire Fighting	\$100,000.00
6178	Beckner, Achziger, Shaver	Legal Services	\$ 62.70
6179	John Mayerick	Copying Services	\$ 14.66
6180	AJ’s Tax Service	Bookkeeping	\$ 320.00
6181	Deborah Heidel-Davis	Scribe Services	\$ 62.50
Total			\$100,459.86

Harland Adams made a motion to approve the August, 2007, financial statements and the September, 2007, accounts payables. Gayle Middlestaff seconded the motion. Roll call. All ayes. Motion carried.

VII. FIRE CHIEF REPORT:

Grand Junction Fire Chief, Ken Watkins, updated the Board several items that involve the Fire District:

- a.) The chief is requesting a meeting with the Board, the City's financial department and himself to discuss the future of the District's payment abilities for fire fighting services.
- b.) Reported that Mesa County have approved the International Fire Code. The District has also approved the fire code at a previous board meeting.
- c.) The City is in its' budget preparation process and is using new budget software, subsequently implementing a one year budget at this time. Hi-lights of the 2008 budget include a new \$100,000 computerized reporting system, the completion of additional bunk quarters for the Redlands fire house and six new positions – 3 EMT's and 3 fire fighters. The Board was updated on the possibility of a new Police/Fire/Safety Building facility. The City is reviewing the RFP's received and has short-listed down to four companies to give presentations in October. Preliminary drawings should be finished in April, 2008.

#### VIII. DISCUSSION ITEMS:

- a.) Presentation of the 2008 Preliminary Budget:

Treasure John Mayerick presented the GJRFPD's preliminary budget for the year 2008. High-lights of the budget preparation were reviewed by the Board. The public hearing and adoption of the 2008 budget will be held on November 27, 2008, at the regularly scheduled board meeting. Publication of the budget notice will be done in compliance with C.R.S. requirements.

#### IX. ACTION ITEMS:

- a.) District Insurance Issues:

Vice-President Vicki Felmlee reported to the Board on the District receiving insurance from the Special District's Insurance Pool. The District has been accepted in the insurance pool, however, a resolution by the Board approving an inter-agency agreement between GJRFPD and the SDA insurance pool and the listing of two designated contact representative was needed. Jim Mayerick made a motion that the Board approved the inter-agency agreement between GJRFPD and the SDA Insurance Liability Pool and to designate President Stephen Grant as the designated contact representative and Vice-President Vicki Felmlee as the alternate designated contact representative. Harland Adams seconded the motion and it was by unanimous vote of the Board.

X. ATTORNEY REPORT: None

XI. OTHER ITEMS: None

- a.) Ms. Heidel-Davis reminded the Board that the elections would be held on May 6, 2008 for the Board of Directors. The Board needs to appoint a "Designated Election Official" to manage the election process. Gayle Middlestaff made a motion that the Board appoint the District's scribe, Deborah Heidel-Davis as the "Designated Election Official". The motion was seconded by John Mayerick and it was approved by unanimous vote of the Board.

XII. ADJOURNMENT:

John Mayerick made a motion to adjourn the Board of directors meeting. Harland Adams seconded the motion. The next regular meeting will be held on November 27, 2007. The meeting adjourned at 8:00 p.m.

APPROVED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2007.

\_\_\_\_\_  
Vicki Felmlee  
Acting-President

Attest: \_\_\_\_\_  
Deborah Heidel-Davis, Secretary