

Grand Junction Rural Fire Protection District

Minutes of the Regular Board Meeting

September 14, 2004

I. CALL TO ORDER

The meeting was held in the Mesa Mall Community Room, 2424 US Hwy. 6 & 50 and was called to order by President Stephen Grant at 6:30 p.m.

II. ROLL CALL – Board Members

Steve Grant, President; Bob McCormick, Treasurer; Vicki Felmlee, Vice President; Tery Dixon arrived at 6:45.

Others Present: Larry Beckner, Attorney; Bruce Mills, Auditor; media; public and Rhonda Phillips, Scribe.

III. APPROVAL OF AGENDA

Bob McCormick made a motion to approve the agenda. Vicki Felmlee seconded the motion. Roll Call. All ayes. Motion carried.

IV. PUBLIC COMMENTS

There were no comments from the public.

V. JOINT DEFENSE AGREEMENT WITH CITY OF GRAND JUNCTION

Larry Beckner explained that a joint defense agreement is not a settlement of a lawsuit. The lawsuit is simply being stopped. It is being dismissed without prejudice, which means that the lawsuit can be filed again in the future if necessary.

Bob McCormick made a motion to approve the joint defense agreement as presented and that the case be dismissed without prejudice. Vicki Felmlee seconded the motion. Roll Call. All ayes. Motion carried.

VI. APPOINTMENT OF BOARD MEMBER TO PREPARE BUDGET

Steve Grant read aloud a letter from Larry Beckner. The letter read as follows:

This is to remind you that it is time to appoint a budget officer who must submit the proposed 2005 budget to the governing board no later than October 15. You must also publish notice of the budget hearing at least two weeks prior to the hearing. The deadline for certifying the mill levy to the County Commissioners is December 15. If you need assistance in the preparation of the budget, please let me know.

Steve Grant informed the board that it is necessary to appoint a board member to be the budget officer. He suggested appointing Bob McCormick for the position since he is the current treasurer.

Vicki Felmlee made a motion to appoint Bob McCormick to be the Budget Officer to prepare the necessary documents to satisfy state statutes. Bob McCormick seconded the motion. Roll Call. All ayes. Motion carried.

VII. SELECTION OF BOARD MEMBER

Steve Grant reported that a new board member would be appointed at tonight's meeting. The position was left open when Steve Gsell submitted his resignation last month. The open position was advertised in the Daily Sentinel as well as the Free Press.

A. Interview Applicants

The Board received five (5) resumes and letters of interest for the open board position. Resumes were received from the following individuals:

Dale Breckenridge
Deborah Davis
Robert Fiedler
John Hakes
Bruce Kresin

The candidates will be interviewed in an open session and a new board member will be put into place. Bob McCormick reported that each individual applicant was sent a letter acknowledging the receipt of their application and notified when and where the interviews would take place. Dale Breckenridge and Deborah Davis were the only two applicants who were in attendance.

Tery Dixon arrived at the meeting.

Each applicant will be asked the following questions during their interview:

1. In 2 or 3 minutes, give us an overview of your background.
2. What experience(s) have you had that will help you become a contributing member of the Board?
3. As a member of the Board, what would be your priorities and what do you think that the Board needs to get accomplished?
4. Why do you want to serve on this Board? Do you have any time constraints? Do you have access to e-mail and/or fax?

The Board interviewed Dale Breckenridge and Deborah Davis.

B. Appoint Board Member

Each member of the Board filled out a ballot with their choice for the new member of the Board of Directors. The Scribe tallied the vote and reported that Deborah Davis won the ballot vote 4 – 0.

Larry Beckner presented Deborah Davis with the Oath of Office documents to sign. Deborah Davis was welcomed as the newest member of the Grand Junction Rural Fire Protection District Board.

VIII. OTHER ITEMS TO BE COVERED

A. Bylaw Committee:

Vicki Felmler reported that the bylaw committee would have a draft of the new bylaws to present to the Board at the next meeting. All information has been put onto a CD in .pdf form. Each Board member will receive a hard copy of the bylaws as well as a CD for review.

B. Special District Association Conference:

Steve Grant will attend the Special District Association Conference in Steamboat Springs on September 22 – 24. He will report on the conference at the next meeting.

C. Filing of Federal Lawsuit:

Steve Grant reported that Mr. Westfall's office in Denver is working on filing the federal lawsuit against e.NVIZION. No date has been set when the lawsuit will be filed.

Steve Grant called for a short break until Bruce Mills arrived for the auditor report.

Break at 7:35. Reconvene 7:58.

D. Approval of 2001 & 2002 Audits for Submission to State Auditor

Bruce Mills handed out Independent Auditor's Reports for 2001 and 2002 to the members of the Board as well as a 7-page management letter. Bruce reported that he spoke with the State Auditor's office and was told that as soon as the State Auditor has the opportunity to review and approve the audits, she will call the County Treasurer's Office and authorize release of funds. Bruce went through the audits and explained entries to the Board. He explained that the budget for 2004 might need to be amended due to changes. A supplemental budget will need to be adopted. Bruce suggested making the changes when the 2005 budget is adopted. Bruce disclaimed his opinion on the audits due to incomplete records.

Bob McCormick made a motion to accept the 2001 independent audit report as presented and authorize the submission to the State Auditor. Deborah Davis seconded the motion. Roll Call. All ayes. Motion carried.

Bob McCormick made a motion to approve the independent audit report of 2002 and authorize submission to the State Auditor. Deborah Davis seconded the motion. Roll call. All ayes. Motion carried.

Bruce Mills explained that there were several questionable transactions in 2002 and 2003 in which a report is attached to his 7-page letter. Bruce stated that he was not able to find documentation on most of the questionable entries. Bruce asked if the Board had any input as to what the transactions were for. The

Board did not have explanation for the transactions. Bruce disclaimed his opinion on the transactions due to incomplete records.

IX. ADJOURN

Tery Dixon made a motion to adjourn the board of directors meeting. Vicki Felmlee seconded the motion. Roll Call. All ayes. Motion Carried. The meeting adjourned at 8:36 p.m. The next regular board meeting will be held on Tuesday, September 28th at 6:30 p.m.

APPROVED AND ADOPTED THE _____ DAY OF _____, 2004.

Stephen P. Grant, President

Attest: _____
Robert W. McCormick, Secretary